

BUTNER CHICKEN PICKIN

VENDOR GUIDELINES - 2017

DATE: Saturday June 3, 2017 **TIME:** 9:00 AM - 4:00 PM

LOCATION: Gazebo Park on Central Avenue in Butner, NC

The annual Butner Chicken Pickin', sponsored by the Butner Community Association (BCA) organization, features arts, crafts, food, car show, games and rides for kids, live stage entertainment and a Barbecue Chicken Cook-Off Contest.

Directions: from I-85 take Exit 189 and head towards Butner. This will take you to Central Avenue and you will eventually reach the street barricade. Vendor Passes are required to enter the park area and all vehicles must exit the park area by 7:30 am.

VENDOR GUIDELINES

Vendor spaces will be marked Thursday afternoon, June 1st and site setup must be completed before 7:30 am on Saturday June 3rd. **Trailers must be positioned and in place on Friday night June 2nd.** On the day of the event the street will close at 6:00 am and vendor passes will be required to enter the park area. Event coordinators will be available at the barricade to direct you to your space.

- **We now have Electricity.**
- Vendor spaces cost \$60 each and are assigned on a first come basis once payment is received. No spaces will be held without payment. Deadline is May 13th or when spaces are "sold out". Vendor spaces are 12' X 12' in size. Please consider tent stakes and trailer tongues as part of your setup when deciding how many spaces you need. ***Beginning this year, 2017, if you exceed the 12' X 12' width or depth of your assigned space, you may be charged accordingly.**
- Vehicles must be unloaded and moved out of the park area by 7:30 am the day of the event. The park area will be closed to all vehicles at 7:30 am with no exceptions.
- **Vendors are responsible for cleaning their area and placing trash in the appropriate dumpsters. All boxes are to be broken down, flattened and placed in the trash dumpsters.**
- Vendor booths should not be taken down until 4:00 pm to minimize disruption to the event. Traffic will not be allowed into the park until after 4:00 pm.
- The event sponsor is not responsible for items broken, lost or stolen, or for accidents or injury incurred during the day.
- Food Vendors must specify the top 10 food items they will be selling. These should be based on previous sales volumes. This information will be used to assure a good variety of products for the festival. It is the sole decision of BCA to select the mix of vendors and it is based on the information provided. If too many similar food vendors are received, selections will be based on first come basis. This process is used in an effort to help all vendors make a profit.

Make checks payable to BCA and mail to PO Box 146, Butner, NC 27509 along with stamped, self-addressed envelope.